



NORTHWEST HOUSE OF  
THEOLOGICAL STUDIES

### Petition for Withdrawal in Course(s)

A student desiring to withdraw from a course (after the deadline for dropping with a refund) shall petition for the mark of WP (withdraw passing) or WF (withdraw failing) as assessed by the professor at the point of withdrawal. In either case, no credit will be assigned for the course nor will the student's grade point average be affected.

The NHTS Executive Director and the professor for each course need to sign this petition. After these signatures have been obtained, return this petition to the NHTS Registrar. A copy will be mailed to the professor, the student, the School of Record and a copy will be placed in the student's NHTS file.

Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Term \_\_\_\_\_

Course #(s) and title(s) \_\_\_\_\_  
\_\_\_\_\_

Request and Explanation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(use additional page if necessary)

\_\_\_\_\_  
Instructor Signature Date Grade (WP or WF)

\_\_\_\_\_  
NHTS Executive Director/Academic Dean Signature Date